

JOB OPPORTUNITIES

APPLICATIONS ARE INVITED FOR THE POSITION OF
COMMUNITY DEVELOPMENT MANAGER
for the Department of
Community Development, Parks & Recreation

The City of Yorkton Department of Community Development, Parks & Recreation is committed to building individual, organizational, and community capacity that will enhance the overall well being of individuals and families of Yorkton.

The City of Yorkton is seeking an engaging person with a passion for people who enjoys working within a team environment. Using parks & recreation services as the tools, this person will liaise with numerous non-profit community groups to provide an increased focus on volunteerism, youth engagement, leadership development and building a sense of community by supporting volunteer capacity; leadership development of youth; building partnerships between organizations; and information sharing. The ideal candidate will have a strong understanding of community partnerships and cooperative relationships so that she/he can engage and provide support for individuals and organizations, and connect people to resources and information. This applicant will possess the ability to develop strategies to ensure the promotion of community events and programs, co-ordinate the community emergency preparedness plan and effectively direct and supervise staff.

This position reports directly to the Director of Community Development, Parks & Recreation.

MAJOR DUTIES AND RESPONSIBILITIES

- Co-ordinate the community emergency preparedness plan.
- Act as a resource for community based organizations and volunteers.
- Research strategies for community implementation that will support community based organizations and develop leadership capacity.
- Develop and co-ordinate various community events.
- Perform other duties as assigned.

EDUCATION, SKILLS & ABILITIES

- University Degree in Recreation and Leisure Management or Community Development.
- Three - Five years of similar work experience.
- Knowledge of public participation processes, group facilitation, team building and group dynamics.
- Demonstrated ability to develop effective working relationships with staff, community groups and the general public.
- Demonstrated ability to develop and facilitate partnerships and collaborations.
- Demonstrated ability to express ideas and concepts effectively both orally and in writing to a variety of audiences.
- Demonstrated ability to supervise and manage staff.
- Experience with Microsoft Word, Excel and Power Point.
- Possess and maintain a valid Saskatchewan Class 5 Driver's License.
- Possess and maintain RCMP Security Clearance.

HOURS OF WORK

Some evening and weekend work is required.

SALARY

Range = \$1,983.75 - \$2,370.00 bi-weekly.

Interested applicants may forward by **4:00 p.m. local time, Friday May 14, 2010** their resume including three references to:

City of Yorkton
Human Resources Department
P.O. Box 400, 37 Third Avenue North
Yorkton, Saskatchewan S3N 2W3
employment@yorkton.ca Fax: (306)786-6880

The City of Yorkton wishes to thank all prospective applicants; however, only those candidates selected for an interview will be contacted.

City of Yorkton is recruiting for one

FULL TIME WATERWORKS OPERATOR

Reporting directly to the Waterworks Manager, the successful candidate will be placed at the highest level of Operator they are fully qualified for based on the qualifications listed below.

MAJOR DUTIES AND RESPONSIBILITIES

- Is responsible for the daily operation and maintenance of the Water and Wastewater Treatment Plants and associated appurtenances.
- Perform skilled work to control treatment processes along with detailed sampling, monitor and analysis of water and wastewater and processing streams.
- Knowledgeable in the use of computers.
- The successful candidate must work rotational, non-standard hours, which consist of shift work, nights, evenings, and weekends, including stand-by and callouts.

EXPERIENCE

- Trade and Secondary Education Equivalencies may be considered.
- Preference will be given to individuals with experience and/or education in the water/wastewater field and boiler operation.

QUALIFICATIONS

UNCERTIFIED OPERATOR:

Minimum of Grade 12 or Equivalency as determined by Saskatchewan Education, preference given to those with a diploma in Civil Engineering or Water Science Technology or equivalent.

- Possess and maintain a valid Class 5 Saskatchewan Provincial driver's license
- Possess and maintain R.C.M.P. security clearance
- Obtain and maintain a valid Saskatchewan Fireman's Boiler Certificate within three months
- Obtain and maintain appropriate SCBA, First Aid, CPR, Handling & Transport of Dangerous Goods, and WHMIS Certificates within three months
- Confined Space Entry Program

OPERATOR CLASS 1:

- Must Satisfy, possess and maintain all requirements for Uncertified Operator, and all certificates valid.
- Satisfy, possess and maintain a Valid Class 1 W.W.T and W.T. Operators Certificate as determined by Government of Saskatchewan Regulations.
- Successful Completion of California State University Courses or equivalent totalling 28 Continuing Education Units (CEUs).

OPERATOR CLASS 2:

- Must satisfy, possess and maintain all requirements for Uncertified Operator and Operator Class 1.
- Satisfy, possess and maintain a valid Class 2 W.W.T. & W.T. Operators Certificate as determined by Government of Saskatchewan Regulations.
- Successful Completion Courses from California State University or equivalent totalling 36 CEUs.

OPERATOR CLASS 3:

- Must Satisfy, possess and maintain all requirements for Uncertified Operator, Operator Class 1, Operator Class 2 and all certificates valid.
- Satisfy, possess and maintain a valid Class 3 W.W.T. & 3 W.T. Operators Certificate as determined by Government of Saskatchewan Regulations.
- Completion of courses from California State University or equivalent totalling 90 CEUs.
- Successful completion of City of Yorkton Exams.

OPERATOR CLASS 4:

- Must Satisfy, possess and maintain all requirements for Uncertified Operator and Operator Class 1 through 3 and all certificates valid.
- Satisfy, possess and maintain a valid Class 4 W.W.T. & Class 3 W.T. Operators Certificate as determined by Government of Saskatchewan Regulations.
- Successful Completion of courses from California State University or equivalent totalling 180 CEUs.
- Successful Completion of City of Yorkton Exams.
- Proven ability in D.R.C. (Direct Responsible Charge).

The Water Works Operator salary is as per the collective agreement with CUPE Local 342.

Please submit a detailed resume complete with three references no later than **4:00 p.m. Thursday, May 6th, 2010** to:

City of Yorkton
Human Resources Department
P.O. Box 400, 37 Third Avenue North
Yorkton, Saskatchewan S3N 2W3
Email: employment@yorkton.ca
Fax: (306) 786-6880

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ANNOUNCEMENT

City of Yorkton Recruits Director of Planning & Engineering

Mr. David Putz, City Manager is pleased to announce that Mr. Gord Shaw ACP MCIP has accepted the position of Director of Planning & Engineering with the City of Yorkton.

Mr. Shaw has over 20 years of experience and expertise in the areas of community, environmental, regional and urban planning. He has a Master of Environmental Design from the University of Calgary and is a member of the Canadian Institute of Planners.

Mr. Shaw has previous diverse senior management experience with responsibility for planning and development, economic development, engineering, and property services including public works and utility services. Mr. Shaw brings extensive knowledge in municipal statutory planning, economic development and land development. He will lead the review of the official community plan and play a key role in developing and implementing a plan for the future growth and development for the city.

Mr. Shaw will assume his duties with the City of Yorkton on May 25.

JOB OPPORTUNITIES

Applications are invited for the position of
SUMMER PROGRAM COORDINATOR
May – August 2010
Community Development, Parks & Recreation Department

This full time summer position is directly responsible for the supervision, mentoring, administration and evaluation of the S-CAPE Summer Program in Yorkton. The result of this position will be a summer program that is well positioned to provide opportunities for positive lifestyle choices for the youth of our community into the future. This program is offered to children ages 6-12 and employs four Summer Culture, Recreation, and Sport Programmers from June 1st to August 20th.

This position reports directly to the Community Development Manager.

QUALIFICATIONS

- Preference will be given to those with Recreation/Leisure training and/or related experience
- Minimum 3 years experience in a leadership position for a related program
- Experience with evaluation and assessment procedures
- Experience supervising staff
- Excellent program planning and implementation skills
- Excellent written and verbal communication skills
- Must be able to work independently
- Valid CPR and First Aid preferred
- Possess or the ability to obtain High Five Quality Assurance training
- Most possess and maintain valid Class 5 Driver's License and access to transportation
- Must possess and maintain RCMP Security Clearance

HOURS OF WORK

- 35 hrs/wk – May 25- August 20, 2010
- Some evenings and weekends are required.

SALARY

\$11.48/hr

Interested applicants are asked to submit a detailed resume complete with three references by **4:00 p.m. on Friday May 7, 2010** to:

City of Yorkton
Human Resources Department
P.O. Box 400, 37 Third Avenue North
Yorkton, Saskatchewan S3N 2W3
employment@yorkton.ca Fax: (306)786-6880

The City of Yorkton wishes to thank all prospective applicants; however, only those candidates selected for an interview will be contacted.

PUBLIC NOTICE

Notice of Meeting Deer Park Advisory Sub-Committee

The next meeting of the Deer Park Advisory Sub-Committee will be held on:

Date: May 6, 2010
Time: 7:00 a.m.
Location: Deer Park Golf Course Clubhouse

Proposed Discretionary Use for 107 York Road East

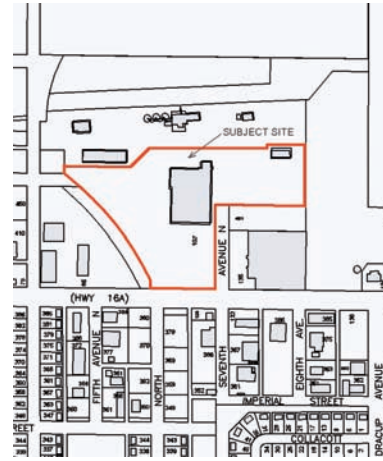
The Council of the City of Yorkton pursuant to Section 207 of *The Planning and Development Act, 2007* hereby gives notice of its intention to allow for a rear addition to a Livestock Sales Facility, located on Parcel D, Plan 72Y04422, civically known as 107 York Road East. The use of a Livestock Sales Facility is listed as Discretionary under Zoning Bylaw No. 14/2003 and, as such, requires public notification before Council reviews the application and makes its decision.

The proposed Discretionary Use application may be inspected in the office of the Planning and Engineering Department, City Hall by any person without payment of any fees between the hours of 8:00 a.m. to 12:00 pm and 1:00 p.m. to 4:00 p.m., all holidays excepted and up until 12:00 noon Friday May 7, 2010.

To view the map, visit our website at www.yorkton.ca

Any person may make oral or written representation to City Council at its meeting to be held on Monday May 10, 2010 in the City Hall Council Chambers, Yorkton, Saskatchewan at 5:00 p.m. All submissions must be submitted in writing by 12:00 noon Thursday May 6, 2010 to Bonnie Schenher, City Clerk. Oral or written submissions will be considered when the Public Hearing, in respect to this application, is in session.

CITY OF YORKTON
Michael Eger
Planner
Phone: (306) 786-1730
Email: meger@yorkton.ca



NOTICE TO RESIDENTS

SPRING CLEAN-UP WEEK

The week of Monday, May 3 to Saturday, May 8, 2010 has been declared by City Council to be "Spring Clean-Up Week".

Residents of the City of Yorkton are requested to clean their properties and improve the image and appeal of our community. To encourage participation, the City will waive the landfill entrance fee for residential waste (excluding recyclables) for cars, half ton trucks and single axle utility trailers for this period.



SANITARY LANDFILL Current Hours of Operation:

Monday to Friday 8:00 am to 7:00 pm; Saturday 8:00 am to 6:00 pm
CLOSED SUNDAYS AND STATUTORY HOLIDAYS

Please enter not later than 15 minutes before closing to allow for material handling.
City of Yorkton, Environmental Services
306-786-1774

City Hall Hours of Operation

Monday to Friday 8:00 a.m. to 4:00 p.m.

City of Yorkton

37 – Third Avenue N., Yorkton, SK S3N 2W3
General Inquiries: (306) 786-1700
Fax: (306) 786-6880 www.yorkton.ca

Mayor's Office	786-1701
City Clerk	786-1717
Bylaw Control	786-1725
Tax Department	786-1714
or	786-1736
Water Billing	786-1726
Economic Development	786-1747
Engineering	786-1730
Public Works	786-1760
Fire Hall	786-1795
Building Services	786-1710
Community Development, Parks & Recreation	786-1750
Sports Fields & Parks	786-1780
Meeting Room Bookings	786-1780
Kinsmen Arena	786-1780
Gloria Hayden Community Centre	786-1776
Gallagher Centre	
Water Park	786-1740
Farrell Agencies Arena	786-1740
Meeting Rooms/Convention Centre	786-1740
City RCMP	786-2400
After Hours Emergency	786-1799

NEXT COUNCIL MEETING MAY 10, 2010 5:00 P.M.

GALLAGHER CENTRE

Water Park Upcoming Courses

Water Safety Instructor Re-certification:

Where: Gallagher Centre Water Park, Yorkton, SK
When: May 28th, 2010
Time: 1:00pm-5:00pm
Cost: \$80.00
Call 786-1740 to register! Hurry! Spaces are limited!

Summer 2010 Swimming Lessons

Don't forget to check out our Summer 2010 Swimming Lessons!
Registration Starts June 1st 2010.

Dates for sessions running this summer are as follows:

X-treme Crash (twice daily for 1 week-morning & evening): July 5th -9th (Monday to Friday)

Crash 1 (once daily for 2 weeks-morning or evening): July 12th -23rd (Monday to Friday)

Crash 2 (once daily for 2 weeks-morning or evening): August 9th -20th (Monday to Friday)

Bronze Medallion and Bronze Cross:

Bronze Medallion: May 14-16, 2010 (6-10pm, 9-6pm)
Cost: \$87.25
Bronze Cross: May 17-21, 2010 (5-9pm)
Cost: \$87.25

REQUEST FOR PROPOSALS

Request for Financing Proposals

The City of Yorkton is requesting proposals from qualified financial institutions to provide the City of Yorkton with financing options to meet our borrowing requirements for the construction of a new fire hall.

The City intends to borrow \$7,500,000 over 15 years. The Province of Saskatchewan through the Saskatchewan Municipal Board has authorized debt limit of \$42,000,000 for the City of Yorkton. Outside debt is \$27,246,000 as of December 31st, 2009. The City's financials justify the amount of debt required and Financial Statements for the year ended December 31, 2008 are available on the website at: www.yorkton.ca/dept/finance/financialstatements.asp

The City of Yorkton's annual operating budget is approximately \$30,000,000 with tax revenues in excess of \$14,000,000.

For comparison purposes, please quote rates as of May 5th, 2010 and include base rate plus spreads.

Detailed Proposals must include the following information:

- Fixed interest rate for 5 years with renewable terms.
- Fixed interest rate for 10 years renewable thereafter.
- Option of fixed interest rate for 15 years if available.
- Indicate annualized interest rate and specify compounding factor (ie: semi-annual, annual).
- Include semi-annual and annual payment amounts.
- Draw down date required in order to obtain guaranteed fixed interest rate. (ie: 60 day guarantee of fixed rate prior to drawdown)
- Prepayment terms & or penalties.
- Any other conditions.

It is the intention of the City of Yorkton to obtain a proposal most suitable to its interests. All proposals will be evaluated by the Director of Finance. All costs incurred by a proponent in the preparation of this submission or in providing additional information necessary for the evaluation of its submission shall be borne by the proponent.

Notwithstanding any other terms or conditions, expressed or implied, the City of Yorkton has the right to:

- Waive any irregularity, insufficiency or non-compliance in any proposal submitted;
- Accept both fixed and floating proposals concurrently or accept or reject all or part of any proposal;
- Negotiate with a proponent to modify its proposal to best suit the needs of the City of Yorkton;
- Accept the proposal, which it, in its sole discretion, determines to be most favourable to the interests of the City of Yorkton;
- Reject any or all proposals.
- The City of Yorkton's evaluation of a proposal is final.

Contact the Director of Finance directly at 786-1721 if you require further information. Please submit detailed proposals **no later than 4:00 p.m. May 14th, 2010** to:

City of Yorkton,
Lonnie Kaal, Director of Finance, 37 Third Avenue N.,
P.O. Box 400, Yorkton, Sask. S3N 2W3
lkaal@city.yorkton.sk.ca

YORKTON IN BLOOM

YORKTON IN BLOOM 2010

For the past 14 years the Yorkton In Bloom Committee has promoted the Local Grounds Competition. This is an exciting program that focuses on beautification of the city. This initiative was designed to involve the citizens of Yorkton in the challenge of improving the visual appeal of our city, and to compete for local awards.

Categories for the 2010 Local Ground Competition are as follows:

- Best Home Grounds (Front Yard)
- Best Home Grounds (Back Yard)
- Best Mobile Home Grounds
- Best Vegetable Garden
- Best Apartment Garden
- Best Senior Housing Unit
- Best Senior Housing Complex
- Best Senior Housing Deck/Balcony
- Best Industrial Grounds
- Best Institutional Grounds
- Best Commercial Grounds
- Most Improved Commercial/Industrial/Institutional Grounds
- Best Residential Street, Avenue Crescent, Bay, etc.

The Committee is sponsoring a Golden Bloom Award. Individuals 75 years and older may enter the following categories

- Best Home Grounds (Front Yard)
- Best Home Grounds (Back Yard)
- Best Mobile Home Grounds
- Best Vegetable Garden
- Best Apartment Garden
- Best Senior Housing Unit

The Yorkton & District Horticultural Society will be hosting a Yard & Garden Tour on Thursday, July 29, 2010 of the winning entries. The public is welcome to take part in the tour.

The dwarf sunflower and the sunflower are the official flower of Yorkton. Local residents and businesses are encouraged to plant these flowers.

Deadline for entries is Friday, July 16, 2010 at 4:00 p.m.
Judging will take place from July 19 to 21, 2010

Presentation of Awards at the
Silver Heights Park Party on July 28, 2010

To register contact Community Development,
Parks & Recreation at 786-1750